Arizona State University

Undergraduate Standards Committee Petition

Course repeat requests only

NOTE: Download the form before populating the fields.

Date

Student details

Name (Last, First Middle)

ASU ID number (10-digit, found on Sun Card)

ASU email

Phone

Current major

Academic unit: Choose

Location: Choose

Total ASU hours completed

ASU hours currently enrolled

Total transfer hours

ASU GPA

Catalog year

Anticipated graduation date

Course details

College or school level approval is final. If disapproved, forward to University Standards Committee with comment for final decision.

Prefix

Number

Title

Could another course be taken toward degree? Yes ◯ No ◯

If so, which course(s)?

First attempt

Year

Grade

Second attempt

Year

Grade

Request third attempt

Year

Location: Choose

Concisely explain how you will be better prepared to succeed in this attempt. Give all pertinent information.

Supporting documents and signature

Required supporting documents: ☐ Unofficial transcript ☐ Graduation audit (DARS)

Optional documents: ☐ Page three included

Student signature

Date

Advisor recommendation

Advisor recommendations and required signature. If advisor signature is not available, an Academic Unit representative **must** complete and sign the next section.

Recommendation

Choose

Comments

Advisor signature

Date

Academic unit recommendation

Academic unit recommendation and academic unit representative signature, if the advisor signature is not provided.

Recommendation

Choose

Comments

Academic unit representative signature

Date

College or school standards committee

College or school standards committee recommendation and required signature.

Recommendation

Choose

Comments

Standards committee representative signature

Date