TUITION APPEAL FORM
ARIZONA STATE UNIVERSITY
UNIVERSITY REGISTRAR SERVICES

Directions – To be eligible for consideration, appeals must be filed no later than one year from the last day of the term the course(s) registration was completed. Appeals will only be considered for the first semester of attendance at ASU. No other semester(s) of attendance will be considered.

Students may only be granted one appeal approval during their entire academic career at ASU.

If you meet the eligibility requirements and decide to proceed with the appeal process, you must:

- Complete parts A and C below.
- Attach a personal statement that fully describes the circumstances that led to your appeal (Part B).
- Attach any relevant supporting documentation.
- Sign and date the form.

PART A: STUDENT INFORMATION

<table>
<thead>
<tr>
<th>NAME (Last, First, MI.)</th>
<th>ASU I.D. NUMBER</th>
<th>DATE:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>ADDRESS (NUMBER, STREET, APT.)</th>
<th>CITY, STATE, ZIP</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PHONE NUMBER: ( )</th>
<th>EMAIL ADDRESS:</th>
</tr>
</thead>
</table>

Semester and year appealing:  
- SPRING
- SUMMER
- FALL

Year: (check one)

College: (e.g., Liberal Arts, W.P. Carey)  
Major: (e.g., English):

PART B: STUDENT STATEMENT

Attach a personal statement regarding your reason for appeal, as well as any supporting documentation. For example, supporting documentation could include; an enrollment verification of attendance at another institution or verification of employment during class sessions. Any documentation you provide is protected by the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPPA).

PART C: STUDENT CERTIFICATION

☐ I did not receive financial aid for the term/year listed in Part A (Financial aid includes loans, grants, scholarships or tuition benefits).

☐ I did receive financial aid for the term/year listed in Part A. Students who were FA recipients for the term identified should be aware that submission of a Tuition Appeal could impact their Financial Aid and result in money owed. Therefore, it is strongly suggested you meet with a Financial Aid Representative before you file a Tuition Appeal. I understand that by retroactively cancelling courses, I may be billed for financial aid that was disbursed to me based on my original enrollment.

Signature:  
Date:

Please return this form to any University Registrar Service location:

Downtown Phoenix campus
Enrollment Services
University Center Bldg - 130
411 N. Central
Phoenix, AZ 85004
602-496-4372
Fax: 602-496-0376
Email: registrar@asu.edu

Polytechnic campus
Enrollment Services
Administration Bldg (ADMIN)
5990 S Sterling Mall
Mesa, AZ 85212
480-727-3078
Fax: 480-727-1008
Email: registrar@asu.edu

Tempe campus
University Registrar Services
Student Services Building—Rm. 140
PO Box 870312
Tempe, AZ 85287
480-965-3124
Fax: 480-965-7722
Email: registrar@asu.edu

West campus
Enrollment Services
University Services Building - Rm 120
PO Box 37100
Phoenix, AZ 85069
602-543-8203
Fax: 602-543-8312
Email: registrar@asu.edu

Dec 2013