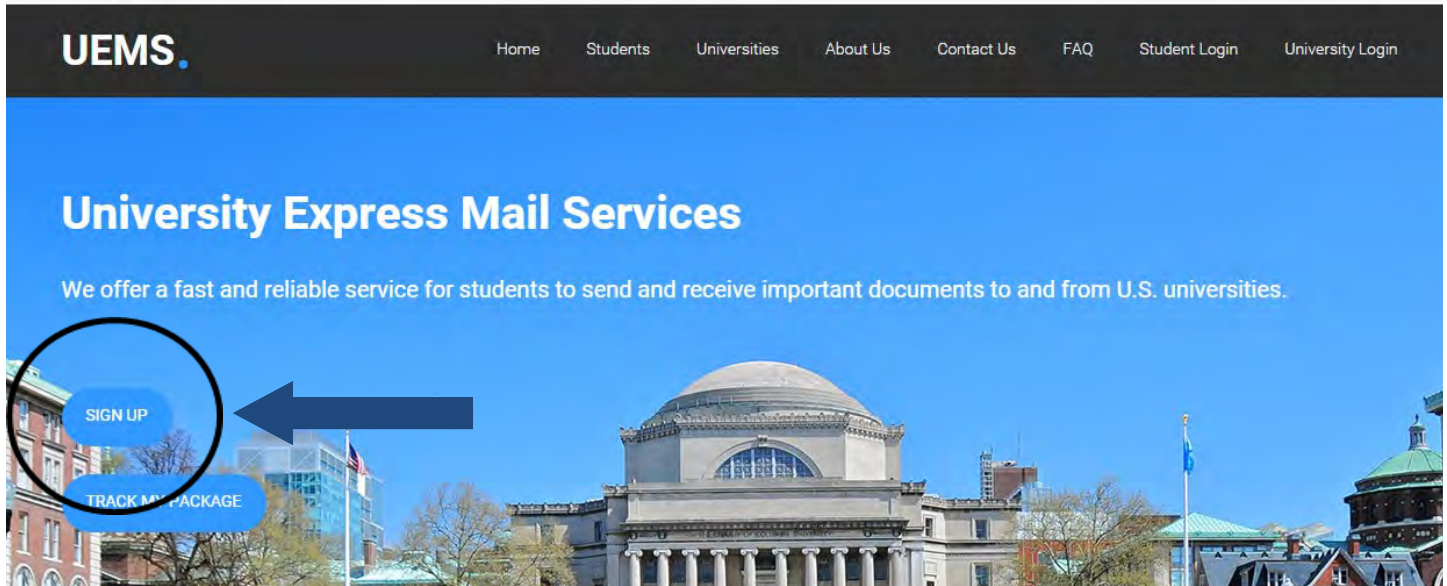


1. Go to: <https://study.eshipglobal.com/>

2. Click the SIGN UP button.



3. Complete the Registration Form.

**UEMS.** Home Students Universities About Us Contact Us FAQ Student Login University Login

## Registration

Please complete the form below to register. Please make sure to enter valid details. Once the form is filled in, click on Register to continue.

1. The address **must** be entered in **English**.
2. Characters are limited to the following: **a-z A-Z 0-9 - \_ / , # ( )**.
3. **Address lines 1 and 2** are limited to **35 characters** each.
4. In case you don't have sufficient space to fit your complete address, you have a third address line on the shipment form.

\*Email:   
(Used for activating your account, and for sending order information)

\*Retype Email:

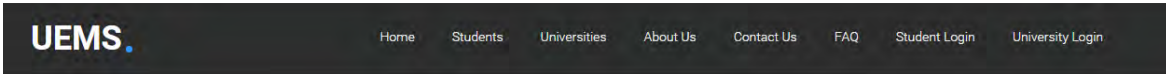
\*Password:   
(8 chars +)

\*Retype Password:

\*First Name:   
(Enter Student's name here)

\*Surname/Family Name/Last Name:

## 4. Activate account by following instructions sent to your email.



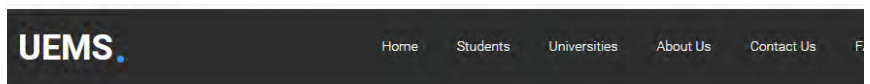
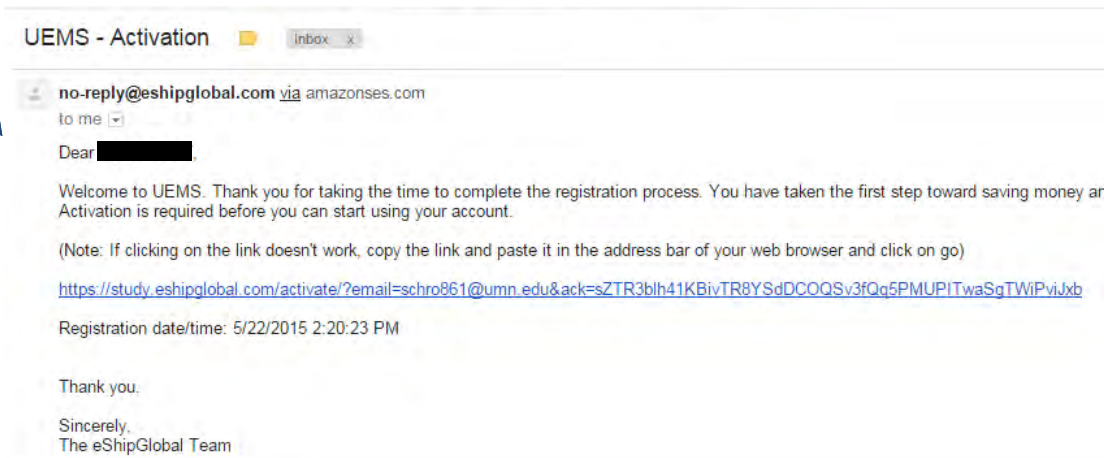
### Thank you for Registering

Welcome to Student shipping.

Thank you for taking the time to complete the registration process. You have taken the first step toward saving money and time.

Activation is required before you can start using your account. An email has been sent to you with further instructions on activating your account. Please note that you will not be able to login until after the activation step is complete.

If you have not received the activation email from us, please check your bulk mail and spam folders before contacting us at [studentsupport@eshipglobal.com] to resolve the issue.

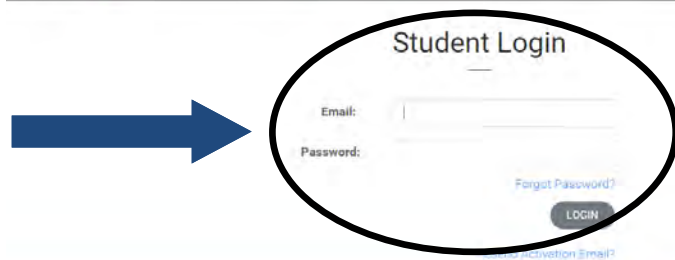
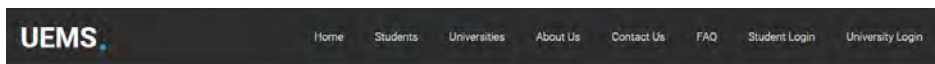


### Registration - Activation Success

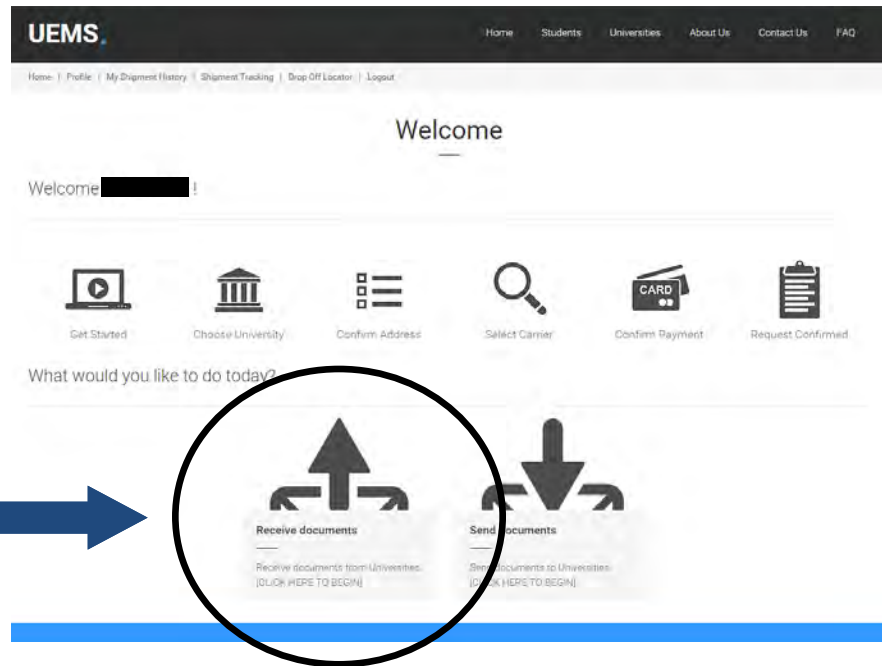
Thank you. Your account has been successfully activated. You can now log in to the system.



## 5. Log in to the system.



## 6. Click on Receive documents from Universities.



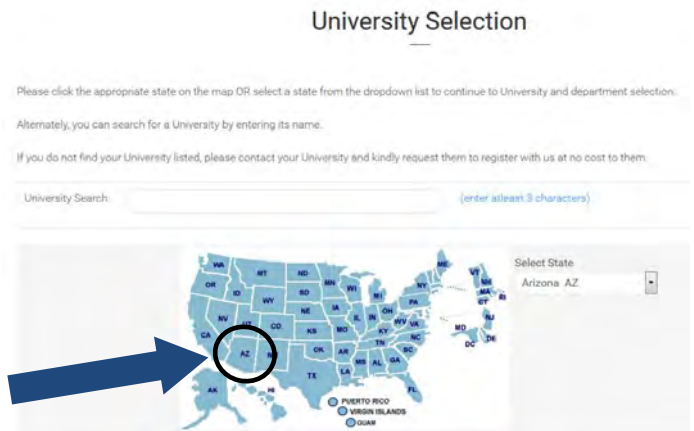
## 7. Make the following selections:

**University: Arizona State University Main**

**Department: Intl Students and Scholars Center**

**\*\*\* FOR CURRENT'S STUDENTS ONLY\*\*\***

**\*\*Newly admitted students should work with admissions for mailing of their I-20's\*\***



## 8. Complete the Shipment Creation Form.

### Step 1 - Shipment Creation

Please complete the form below with your shipping address. Please make sure to enter a valid email address, as the payment receipt will be mailed to the email that you enter here. Once the form is filled in, click the "Continue" button to view and compare the service options and rates for available carriers.

---

**Sender's Address:** International Students and Scholars [\[Change Department\]](#) [\[Change University\]](#)  
 Arizona State University Main  
 1151 S Forest Avenue, Room 170 Intl Students and Scholars Center  
 Tempe AZ 85287  
 United States

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**Receiver's Address\*:** (Current mailing address)  
 1. The address must be entered in English.  
 2. Characters are limited to the following : a-z A-Z 0-9 - \_ . / , # ( ) .  
 3. The address cannot be changed once the order is confirmed.  
 4. The address lines are limited to 35 characters each.

**Load Destination From:** Profile (default)   
*(Address from profile is pre-loaded, change this if your delivery address is different)*

**Student ID**

**Be sure to enter your ASU Student ID here**



## 9. Select service and enter payment information.

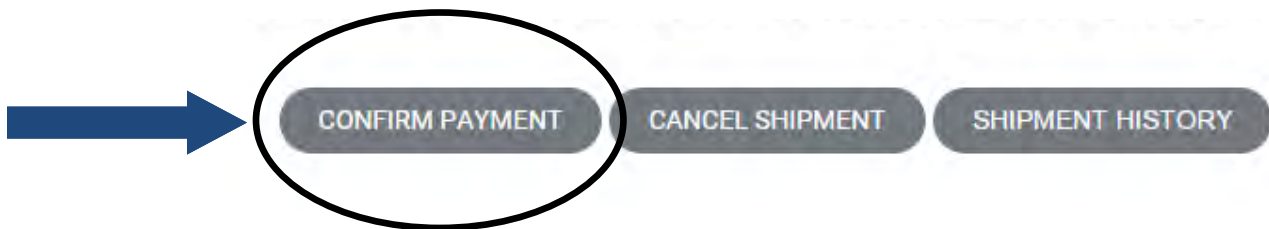
Sender	Receiver*	Service	Ship Amount	Select Service
Arizona State University Main 1151 S Forest Avenue, Room 170 Intl Students and Scholars Center Tempe AZ 85287 United States	Sparky the SunDevil 1111 Wells Fargo Arena Boulevard Tempe AZ 85282 United States 4807274776 SparkytheSunDevil@asu.edu SID:NOSID [Edit]	<b>FedEx</b> FedEx Priority [Estimated delivery]	List Price: USD-33.67 Your Price: USD 26.94 You Save: USD 6.73 [20%]	<input type="radio"/>
		<b>FedEx</b> FedEx Express Saver [Estimated delivery]	List Price: USD-25.65 Your Price: USD 23.09 You Save: USD 2.56 [10%]	<input type="radio"/>
		<b>ups</b> UPS Next Day Air Saver [Estimated delivery]	List Price: USD-30.60 Your Price: USD 27.54 You Save: USD 3.06 [10%]	<input type="radio"/>
		<b>ups</b> UPS 2nd Day Air [Estimated delivery]	List Price: USD-24.89 Your Price: USD 23.65 You Save: USD 1.24 [5%]	<input type="radio"/>



**Payment Options**

Credit card
  Pay by Cash(Wire Transfer)
  Paypal

## 10. Confirm payment.



## 11. Receive your documents in 3-5 business days anywhere in the world from the date of mailing!

\*Does not include ISSC's processing time of 10-14 business days.

\*\*Assumes there are no carrier-related, weather-related, or clearance-related delays.

## Questions?

FAQ for Students: <https://study.eshipglobal.com/help/default.asp?page=8>

General questions about eShipGlobal: <https://study.eshipglobal.com/contact/>

\*Track your document using the tracking number provided.