



Residency Classification Petition: Dependent of an Arizona Resident

Petition Fee: \$50

Dependent students must document that they and one of their parents are permanently domiciled in Arizona and that their parent is eligible to claim the student as a dependent for federal and state tax purposes. Residency classification is based on guidelines provided by the Arizona Board of Regents (ABOR) in compliance with current Arizona state law. Per ABOR policy 4-203.C.1, a dependent is eligible to be classified as a resident for tuition purposes if he/she has provided clear and convincing evidence of the following:

- The student and parent have followed Arizona state laws regarding intent, **and**
- Permanent domicile was established in Arizona by both the parent and the student on or before the appropriate petition deadline, **and**
- The student's parent is eligible to claim the student as a qualifying child for federal tax purposes.

Deadlines:

1. Per ABOR requirements, failure to submit a notarized petition by the deadline date constitutes a waiver of the right to petition for that term. There is no appeal process for petitions submitted after the deadline. **Requests received after the deadline will be denied.**

Semester	Petition Deadline	Priority Date ¹
Summer 2014	May 20, 2014	April 18, 2014
Fall 2014	August 27, 2014	June 20, 2014

¹Fully completed petitions, including all required documentation, submitted before the priority deadline will be evaluated prior to the first day of classes. Petitions submitted after this date will be reviewed in the order in which they are received, but may not be evaluated until after classes begin.

Student Responsibilities:

1. You are responsible for paying all tuition charges, as they stand, by the tuition deadline date. Having a petition pending does not waive this responsibility. Tuition balances not paid in full by the tuition deadline will be subject to late fees and payment plans per University policy. If your petition is approved, a refund of the tuition difference will be generated. Fees are not refunded.
2. Petitions are reviewed in the order they are received and student's who need an early decision are encouraged to submit their petitions as early as possible.
3. Certain financial aid may be reduced, adjusted or cancelled if your status changes to resident. It is the student's responsibility to contact a financial aid counselor to determine if your residency classification affects your financial aid. If residency is approved after financial aid is disbursed, the student may be obligated to return a portion of their financial aid.
4. The burden of proof rests with the student and it is your responsibility to properly document compliance with all residency requirements. Petitions are evaluated and decisions are rendered based on the credibility and authenticity of the documentation provided. Students are expected to read and understand all policies and procedures related to residency and lack of knowledge will not excuse requisite compliance with current state law.
5. Students are expected to be truthful and forthcoming with information relevant to residency. Petitioners who have omitted, falsified, or misrepresented any information will be referred to Student Rights and Responsibilities for disciplinary action.
6. Residency petitions are only accepted from students who have been admitted to ASU.

Appeals:

1. If your petition is denied, per ABOR policy you have the right to appeal your decision.
2. Additional information is available at: <https://students.asu.edu/residencyappeals>.
3. All students are encouraged to speak with a residency classification specialist before submitting an appeal.
4. Appeal deadlines will be communicated to you in your decision letter; appeals requested after this deadline will be denied.
5. Appeals for petitions submitted after the petition deadline will not be considered.

ABOR Policy:

Your petition will be evaluated per ABOR policy, which includes, but is not limited to, the following statements:

- "Domicile" means a person's true, fixed and permanent home and place of habitation. It is the place where the person intends to remain, and to which the person intends to return when leaving without intending to establish a new domicile elsewhere.
- "Parent" means an individual's father or mother, or a the legal guardian of an unemancipated individual provided there is no evidence indicating that the guardianship was created primarily for the purpose of conferring the classification of resident on the individual.
- In determining residency classification, any relevant evidence may be considered, including...Objective evidence of intent to be a resident for tuition purposes of Arizona as demonstrated by the severance of ties to the individual's former state of residence.

ABOR policy and will be used in the evaluation, which can be viewed in its entirety at: <https://students.asu.edu/residency>

Residency Classification Petition: Dependent of an Arizona Resident

Name: _____

ASU ID: _____

Select one: Undergraduate Student Graduate Student Law Student
Campus: Tempe Polytechnic West Phoenix Online

Select a semester:

Summer 2014
 Fall 2014

Deadlines:

Summer 2014: May 20, 2014
Fall 2014: August 27, 2014

FOR OFFICE USE ONLY

Date Received: _____
Date Fee Paid: _____
1st Verification: _____
2nd Verification: _____
Receipt #: _____

Instructions:

- Respond to all questions and provide all requested documentation.
- Form to be completed by student, except where indicated.
- Include written explanation for any requested documentation that cannot be provided.
- Provide clear and convincing evidence. The burden of proof rests with the student.
- Submit your signed, dated, and notarized petition with your \$50.00 petition fee prior to the petition deadline.

1. Which of the following best describes your situation?

I have lived in Arizona my entire life

I lived elsewhere before moving to Arizona

Other (please explain): _____

If you have lived elsewhere:

Where did you live prior to living in Arizona? _____

What was your previous non-Arizona address? _____

When did you establish domicile in Arizona? _____

What was your primary reason for coming to Arizona? _____

2. Are you married?

Yes No

If yes, what is the date of your marriage? _____

What is your spouse's name? _____

3. What is your age? _____ When did you graduate from high school? _____

4. Have you, your spouse (if married) or your parent (if dependent) been in the U.S. military in the last 12 months?

Yes No

If yes:

What was your branch of service? _____

What was your last assigned duty station? _____

What is (or was) your current state of legal residence? _____

Was your state of legal residence changed to Arizona in the last 12 months? Yes No

If yes, what date was your state of legal residence changed to Arizona? _____

Which state is withholding income tax on your LES? _____

Have you been discharged from the U.S. Military? Yes No

If yes, what was your date of discharge? _____

5. Do you (or your spouse, if married) own residential property in Arizona?

Yes No

If yes, is this your primary residence? Yes No

Are you the sole owner of this property? Yes No

If no, who is the co-owner? _____

6. Do you (or your spouse, if married) own residential property in another state?

Yes No

If yes, where? _____

7. Does your parent own residential property in Arizona?

Yes No

If yes, is this his/her primary residence? Yes No

8. Does your parent own residential property in another state?

Yes No

If yes, where? _____

Residency Classification Petition: Dependent of an Arizona Resident

9. Please list all places of residence for the past 12 months:

Address	City, State	From	To

10. Have you been enrolled at another college or university besides ASU since January 1, 2012?

Yes No If yes, where? _____

11. Have you ever been enrolled as a WUE or WICHE student at any college or university?

Yes No If yes, what was your home state? _____

12. Do you have a driver's license or learner's permit?

Yes No If yes, In which state? _____ What is the current issue date? _____

Is your current license a duplicate or reissue? Yes No

If yes, what is the original issue date? _____

If you do not have a current driver's license or permit, do you have a state issued ID card?

Yes No If yes, in which state? _____

When was your ID issued? _____

13. Are you registered to vote?

Yes No If yes, in which state? _____

Date of voter registration: _____

14. Do you have a bank account?

Yes No If yes, with which bank? _____

Do your bank statements reflect an Arizona address? Yes No

15. In the past twelve months, did you own or operate any vehicle in the state of Arizona?

Yes No If yes, was the vehicle registered in Arizona? Yes No

If no, where was the vehicle registered? _____

Who owns this vehicle? _____

16. Please provide the following information for all vehicles owned or operated by you or your parent in the state of Arizona for the last 12 months:

Vehicle: Year/Make/Model	State of Registration	Owner's Name	Owner's Relationship to student	Date of Current Registration

17. In the past 12 months, did you purchase an ASU parking permit?

Yes No

18. If you do not own or operate a vehicle, what is your primary means of transportation?

Bicycle Bus/Light Rail Other:

19. Are you currently employed?

Yes No If yes, who is your current employer? _____

When did your employment begin? _____

20. Please list all employment for the last 12 months:

Employer	City, State	From	To	Work Status
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time

Residency Classification Petition: Dependent of an Arizona Resident

21. Did you file federal income taxes for 2012?

Yes No If no, why not? _____

22. Did you (or will you) file federal income taxes for 2013?

Yes No If no, why not? _____

23. Did you file Arizona income taxes for 2012?

Yes No If yes, how did you file? Resident Part-year Resident Non-Resident
If no, why not? _____

24. Did you (or will you) file Arizona income taxes for 2013?

Yes No If yes, how did you file? Resident Part-year Resident Non-Resident
If no, why not? _____

25. Are you a U.S. Citizen?

Yes No If no, are you a permanent resident? Yes No
If no, what is your visa type? F1/J1 Other: _____

26. Are both of your parents domiciled in Arizona?

Yes No **If yes**, when did your parents begin residing permanently in Arizona? _____
What is your parents' Arizona address? _____
Where did your parents live prior to moving to Arizona? _____
Do your parents own, rent or lease their residence in Arizona? _____
Do your parents own residential property in another state? Yes No
If yes, where? _____

If no, which parent is domiciled in Arizona? Father Mother

What is your parent's Arizona address? _____
When did this parent begin residing permanently in Arizona? _____
Where did this parent live prior to moving to Arizona? _____
Does this parent own, rent or lease his/her residence in Arizona? _____
Does this parent own residential property in another state? Yes No
If yes, where? _____
Where is your other parent domiciled? _____
What is that parent's address? _____
Are your parents divorced? Yes No
If no, why is one parent domiciled elsewhere? _____

27. To promote sustainability, your residency decision will be sent to your ASU e-mail. Do you also need to be notified by postal mail? Yes No

All correspondence from the Residency Classification Office will be sent to the mailing address and/or ASU e-mail address currently on file with Arizona State University. It is your responsibility to ensure this information is current on MyASU.

28. If we need to contact you for additional information or clarification, what is the best way to contact you?

Phone: _____ E-mail: _____

29. Is there any other information that you would like to add to your petition that you feel is relevant to your classification as a resident of Arizona? (use separate sheet, if needed)

Residency Classification Petition: Dependent of an Arizona Resident

Notarial Certificate

Do not sign this form in advance; sign only in the presence of a Notary Public.

I, _____, have researched, read, and thoroughly understand the residency requirements under which I am petitioning. I also understand that under no circumstances are residency requirements waived. I further certify that I can objectively document that all requirements have been met.

I renounce all claims to residency in any state other than Arizona. I further declare Arizona to be my state of legal domicile, not only for residency status for tuition purposes, but for all other purposes as well.

All statements, information, and evidence presented in this petition for residency reclassification are true and complete. I understand that if I willfully provide false information, make a material misrepresentation or omission in connection with my Petition for Change of Residency, or if I make any effort to fraudulently claim Arizona as my state of legal domicile, it will jeopardize my case for residency. I may also be subjected to disciplinary action, dismissal from the University, repayment of tuition fraudulently waived, repayment of financial aid fraudulently obtained, and may result in civil and criminal liability. I hereby grant permission for ASU representatives to verify any supporting evidence submitted with this petition.

_____ Subscribed and sworn to before me this _____ day of, _____ 20 _____
Signature of Student (sign in presence of Notary)

(Notary Seal)

By _____
State of _____ County of _____
Notary Signature _____
Commission Expires _____

Residency Classification Petition: Dependent of an Arizona Resident

Arizona Parent Affidavit: *To be completed by parent(s) domiciled in Arizona.*

<p>Name: _____ <input type="checkbox"/> Father <input type="checkbox"/> Step-Father</p> <p>Have you established permanent domicile in Arizona, as defined by the Arizona Board Of Regents? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please explain: _____</p> <p>When did you start living in Arizona? _____</p> <p>Employer: _____ Employers Address (city, state): _____</p> <p>Job Title: _____ <input type="checkbox"/> Employed Full-Time <input type="checkbox"/> Employed Part-Time</p> <p>Are state taxes withheld from paycheck? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, for which states? (list all): _____</p> <p>Former Employer: _____ Former Employer's Phone: _____</p> <p>If you are not employed, what is your primary source of financial support? <input type="checkbox"/> Retirement <input type="checkbox"/> Spouse <input type="checkbox"/> Other : _____</p> <p>Are you remarried? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what is your spouse's name? _____ Is your spouse employed? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where? _____</p> <p>Do you have a driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, in which state? _____ When was it issued? _____</p> <p>Are your vehicles registered in Arizona? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you own any vehicles that are not registered in Arizona? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain: _____</p> <p>Are you registered to vote? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, in which state? _____</p> <p>What was the last tax year you claimed an exemption for this student? _____</p> <p>Are you eligible to claim this student as an exemption for federal and state tax purposes for 2013 and 2014? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, why not? _____</p> <p>Did you file state income taxes for 2012? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, in which state? _____</p> <p>Did you, or will you, file state income taxes for 2013? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, in which state? _____</p> <p>Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, are you a permanent resident? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, what is your visa type? _____</p>	<p>Name: _____ <input type="checkbox"/> Mother <input type="checkbox"/> Step-Mother</p> <p>Have you established permanent domicile in Arizona, as defined by the Arizona Board Of Regents? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please explain: _____</p> <p>When did you start living in Arizona? _____</p> <p>Employer: _____ Employers Address (city, state): _____</p> <p>Job Title: _____ <input type="checkbox"/> Employed Full-Time <input type="checkbox"/> Employed Part-Time</p> <p>Are state taxes withheld from paycheck? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, for which states? (list all): _____</p> <p>Former Employer: _____ Former Employer's Phone: _____</p> <p>If you are not employed, what is your primary source of financial support? <input type="checkbox"/> Retirement <input type="checkbox"/> Spouse <input type="checkbox"/> Other : _____</p> <p>Are you remarried? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what is your spouse's name? _____ Is your spouse employed? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where? _____</p> <p>Do you have a driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, in which state? _____ When was it issued? _____</p> <p>Are your vehicles registered in Arizona? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you own any vehicles that are not registered in Arizona? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain: _____</p> <p>Are you registered to vote? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, in which state? _____</p> <p>What was the last tax year you claimed an exemption for this student? _____</p> <p>Are you eligible to claim this student as an exemption for federal and state tax purposes for 2013 and 2014? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, why not? _____</p> <p>Did you file state income taxes for 2012? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, in which state? _____</p> <p>Did you, or will you, file state income taxes for 2013? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, in which state? _____</p> <p>Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, are you a permanent resident? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, what is your visa type? _____</p>
---	---

I renounce all claims to residency in any state other than Arizona. I further declare Arizona to be my state of legal domicile, not only for residency status for tuition purposes, but for all other purposes as well. All statements, information, and evidence presented are true and complete. I understand that if I provide false information, if I make a material misrepresentation or omission in connection with this petition for change of residency, or if I make any effort to fraudulently obtain Arizona residency for tuition purposes for the above named student, it will jeopardize the student's case for residency and subject him/her to disciplinary action such as: dismissal from the University, repayment of tuition fraudulently waived, repayment of financial aid fraudulently obtained, and may result in civil and criminal liability. I hereby grant permission for ASU representatives to verify any supporting evidence submitted with this petition.

 Signature of Father or Step-Father (Sign in the presence of a Notary)

 Signature of Mother or Step-Mother (Sign in the presence of a Notary)

Subscribed and sworn to before me this _____ day of _____, 20_____

State of _____ County of _____

Notary Signature _____

(notary seal)