FINANCIAL AID AND SCHOLARSHIP SERVICES

Satisfactory Academic Progress – Probation Extension

If you need assistance with completing this form, please contact our office at 855-278-5080 or students.asu.edu/contact/financial-aid.

STUDENT INFORMATION

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INSTRUCTIONS

Please Note: A student’s SAP status does not determine their eligibility to register for classes.

1. This form will not be processed if any items are left blank or are illegible.
2. Use blue or black ink only. Please type or print clearly.
3. Submit this form by mail to P.O. Box 870412, Tempe, AZ 85287-0412, in person to any of the Financial Aid and Scholarship Services office locations or upload to the Satisfactory Academic Progress Review page: students.asu.edu/forms/sap-review

PURPOSE

This form is strictly for students who successfully completed their SAP Academic Plan for the financial aid PROBATION term but still do not meet the cumulative SAP standards. Students who are on a SAP Academic Plan for one or more SAP standards are monitored at the end of each term until they meet all SAP standards.

NOTE: If you are a Starbucks College Achievement Plan Scholar, your benefit is impacted by SAP. Late or incomplete forms, documentation or failure to complete could preclude receipt of your benefit.

STUDENT SECTION:

Check the box(es) below for each cumulative SAP Standard that was not met, and read the academic plan that you will be expected to maintain during the financial aid PROBATION term. You may find your SAP status on my.asu.edu > Finances > Financial Aid and Scholarships. For additional information, visit the SAP website at: students.asu.edu/policies/satisfactory-academic-progress.

NOTE: If you are not meeting the Maximum Credit Hour Standard, then you are required to meet with your academic advisor to complete this form.

The academic plan, if successfully followed, will result in you attaining or progressing toward the cumulative SAP standard. You may lose aid eligibility if the terms of this academic plan are not met. This plan is for one term only.

NOTE: Grades of E’s and W’s (including medical and compassionate withdrawals) will negatively affect your Satisfactory Academic Progress.

☐ Not Meeting Minimum GPA Standard: Students must maintain a minimum ASU cumulative GPA according to the ASU academic standards (2.0 undergraduate/ 2.0 graduate). Students on academic disqualification are not eligible for financial aid.

YOUR SAP ACADEMIC PLAN: You must maintain a minimum GPA (2.0 undergraduate/2.0 law and 3.0 graduate) for the financial aid PROBATION term. You will be required to submit another SAP academic plan if you attain the minimum required GPA for the financial aid PROBATION term, but have not raised your ASU cumulative GPA to the minimum standards.

By signing this form, you acknowledge that you will attain a minimum GPA (2.0 undergraduate/2.0 law and 3.0 graduate) for the financial aid PROBATION term.

☐ Not Meeting Pace Rate Standard: Students must pass at least 67% of their total attempted ASU credit hours in their current degree program.

YOUR SAP ACADEMIC PLAN: You must pass a minimum 67% of attempted courses for the financial aid PROBATION term. Please be aware that even if you pass 67% of your attempted courses for the financial aid PROBATION term but are not meeting the 67% cumulative pace rate at the end of the financial aid PROBATION term, you will be required to submit another academic plan in order to be considered for financial aid in the next term. You may need to consider reducing your course load to less than full-time in order to improve your cumulative pace rate. All courses must apply to your degree program.

By signing this form, you acknowledge that you must meet a minimum of 67% pace for the financial aid PROBATION term.

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☐ Not Meeting Maximum Hours Standard: Students must not exceed the maximum attempted credit hour limit for their current degree program. All passed credit hours reported on college transcripts sent to ASU are included in this measurement.

You must meet with your Faculty Advisor or Academic Advisor to discuss and develop an academic plan for the financial aid **PROBATION** term. The advisor must complete and sign the portion of this section found below. We will not be able to accept this form if the advising section is not completed and signed.

**ACADEMIC PLAN (THE FOLLOWING TO BE COMPLETED BY ACADEMIC/FACULTY ADVISOR):**

Please review with the student the reason for NOT MEETING the Maximum Credit Hour SAP standard and provide the information requested below.

Because the student has exceeded maximum hours for their degree program, every term must be reviewed to ensure that all attempted credits are passed and applied towards their first degree program. The student must submit another SAP Academic Plan for the remaining hours until completion of their first degree. The student must complete 100% of their attempted credit hours during the *financial aid PROBATION* term.

(Students must not exceed the maximum attempted credit hour limit for their current degree program. Transfer credit hours accepted by ASU are included in this measurement)

Please answer the following questions:

Is student pursuing more than one degree?  ☐ Yes  ☐ No

For undergraduates, can student graduate with their **FIRST** Bachelor’s degree now?  ☐ Yes  ☐ No

Has the student changed their major?  ☐ Yes  ☐ No

**YOUR SAP ACADEMIC PLAN:**

Including the *financial aid PROBATION* term, how many credits are needed for the student to complete their 1st degree: ______________

Including the *financial aid PROBATION* term, how many credits are needed for the student to complete their 2nd degree, if applicable: ______________

Expected Graduation Date to complete remaining credits for first degree: ______________

*financial aid PROBATION* term refers to the term in which the student is appealing to regain financial aid eligibility.

**IT IS IMPERATIVE THAT THE STUDENT MAINTAIN THEIR ACADEMIC PLAN BY ONLY TAKING THOSE COURSES THAT APPLY TO COMPLETE THEIR FIRST DEGREE PROGRAM.**

**STUDENTS SHOULD NOT TAKE COURSES BEYOND THE CREDIT HOURS FOR THEIR FIRST DEGREE AS MENTIONED ABOVE. THIS MAY NEGATIVELY IMPACT THEIR FINANCIAL AID ELIGIBILITY IN FUTURE TERMS.**

**ACADEMIC/FACULTY ADVISOR SIGNATURE (ONLY FOR NOT MEETING MAXIMUM HOURS STANDARD):**

By signing below, I am confirming that I have discussed the Maximum Credit Hour SAP Academic Plan with the student to help them understand that they must complete their program within their remaining credit hours. This student’s SAP Academic Plan is reasonable in terms of credit hours and class difficulty.

**STUDENT CERTIFICATION AND SIGNATURE**

Certification:

1. I certify that the submitted information is true and correct to the best of my knowledge and belief. If asked by an authorized official, I agree to provide additional proof of the information provided on/with this form. I understand that purposely providing false or misleading information on/with this form may result in reduction or repayment of aid, fines and/or imprisonment in this and/or future years.

2. I certify that I have read and agree to the terms of my SAP Academic plan.
   a. Students who are not meeting the Maximum Credit Hour standard: I certify that I have met with my academic/faculty advisor and agree to the terms of my SAP Academic Plan.

3. I certify that it is my responsibility to notify the financial aid office and complete a new SAP Academic Plan if I need to change this plan. Failure to do so may result in losing future eligibility for financial aid.

4. I understand that failure to meet my SAP Academic Plan may result in loss of financial aid eligibility in future terms.

**SAP REVIEW**

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