

# Teacher Waiver



### You qualify for the Teacher Waiver if:

You are currently employed as a full-time teacher or classroom aide in an Arizona public school district and completing coursework required for teacher certification in Arizona.

**Step One:** complete your electronic residency petition – start here: [asu.edu/go/residencypetition](http://asu.edu/go/residencypetition)

**Step Two:** submit your supporting documentation *after* completing your petition.

Name: \_\_\_\_\_

ASU ID: \_\_\_\_\_

When did you complete your residency petition? \_\_\_\_\_

Semester: \_\_\_\_\_

### Required Documents

Provided

Not Provided

STUDENT: driver's license, learner's permit, or state ID

STUDENT: [Verification of Teaching Certification Coursework](#) signed by the Mary Lou Fulton Teacher's College

STUDENT: Current employment contract from a public school district in Arizona listing individual as either a full-time teacher or full-time noncertified classroom aide

### Missing Documents – please provide an explanation for anything not provided

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(attach a separate page if additional space is needed)*

Submit your documentation and this form via [residencydocs@asu.edu](mailto:residencydocs@asu.edu) or in person at any University Registrar Services location.

#### Downtown Phoenix

University Center  
411 N. Central, Suite 130  
Phoenix, AZ 85004-2142

#### Tempe

Student Services Building  
Suite 140  
Tempe, AZ 85287

#### Polytechnic

Administration Building  
5990 S. Sterling Mall  
Mesa, AZ 85212

#### West

University Center Building  
Suite 120  
Phoenix, AZ 85069

## **What else do I need to know?**

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- Your classification remains non-resident and this will be noted on your My ASU page; however, tuition is billed at resident rates on all approved coursework (which is also noted on your My ASU page).
- Waivers must be submitted each semester and are only applicable to the term in question.
- All documentation is subject to review by the residency office and the evaluator will determine the weight given to each document. The Residency Office will be sole judge of the authenticity or truthfulness of any material or statements submitted and may do additional research regarding any supporting documents.
- Additional documentation may be requested by the residency office after an initial review of your petition by the Residency Office.
- The term “resident for tuition purposes” differs from other definitions of Arizona residency. For example, a person who is an Arizona resident for voting or tax purposes may not be a resident for tuition purposes.
- Students that are classified as residents are required to verify citizenship, lawful status or eligible visa types. Non-U.S. citizens must possess a visa type that does not prohibit them from establishing a permanent home in Arizona. Students on F-1/J-1 visas are not eligible for residency.

## **How do I contact you?**

### **University Registrar Services**

Residency Classification

PO Box 870312

Tempe, AZ 85287-0312

Phone: **480-965-7712**

Student Services Bldg, Rm 140

Monday – Friday, 8:00 a.m. – 5:00 p.m.

Email questions to: [residency@asu.edu](mailto:residency@asu.edu)

Email documents to: [residencydocs@asu.edu](mailto:residencydocs@asu.edu)

# Teacher Waiver: approved course list



Student's Name: \_\_\_\_\_ ASU ID: \_\_\_\_\_

Pursuant to ARS 15-1802, resident tuition will be assessed if "the person is an employee of a school district in this state and is under contract to teach on a full-time basis, or is employed as a full-time non-certified classroom aide, at a school within that school district, for purposes of this paragraph, the person is eligible for classification as an in-state student only for courses necessary to complete the requirements for certification by the state board of education to teach in a school district in this state. No member of the person's family is eligible for classification as an in-state student if the person is eligible for classification as an in-state student pursuant to this paragraph."

Semester: \_\_\_\_\_

Course Prefix and Number	Course Title	Credits
<b>Total Credits</b>		

By signing below, I hereby verify that the above student is required to complete the coursework listed above to complete the requirements for certification by the state board of education to teach in a school district in this state.

Authorized Signature (Dean's Designee):

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

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