Teacher Waiver

You qualify for the Teacher Waiver if:
You are currently employed as a full-time teacher or classroom aide in an Arizona public school district and completing coursework required for teacher certification in Arizona.

**Step One:** complete your electronic residency petition – start here: [asu.edu/go/residencypetition](asu.edu/go/residencypetition)

**Step Two:** submit your supporting documentation after completing your petition.

| Name: _________________________________________________ | ASU ID: ____________________ |
| When did you complete your residency petition? ________________ | Semester: ________________ |

**Required Documents**

<table>
<thead>
<tr>
<th>STUDENT: driver’s license, learner’s permit, or state ID</th>
<th>Provided</th>
<th>Not Provided</th>
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<tbody>
<tr>
<td>STUDENT: Verification of Teaching Certification Coursework signed by the Mary Lou Fulton Teacher’s College</td>
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<tr>
<td>STUDENT: Current employment contract from a public school district in Arizona listing individual as either a full-time teacher or full-time noncertified classroom aide</td>
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**Missing Documents** – please provide an explanation for anything not provided

____________________________________________________________________________________________________________________________________________________________________________________________________________________

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(attach a separate page if additional space is needed)

Submit your documentation and this form via [residencydocs@asu.edu](mailto:residencydocs@asu.edu) or in person at any University Registrar Services location.

**Downtown Phoenix**
University Center
411 N. Central, Suite 130
Phoenix, AZ 85004-2142

**Tempe**
Student Services Building
Suite 140
Tempe, AZ 85287

**Polytechnic**
Administration Building
5990 S. Sterling Mall
Mesa, AZ 85212

**West**
University Center Building
Suite 120
Phoenix, AZ 85069
What else do I need to know?

What else do I need to know?

- Your classification remains non-resident and this will be noted on your My ASU page; however, tuition is billed at resident rates on all approved coursework (which is also noted on your My ASU page).
- Waivers must be submitted each semester and are only applicable to the term in question.
- All documentation is subject to review by the residency office and the evaluator will determine the weight given to each document. The Residency Office will be sole judge of the authenticity or truthfulness of any material or statements submitted and may do additional research regarding any supporting documents.
- Additional documentation may be requested by the residency office after an initial review of your petition by the Residency Office.
- The term “resident for tuition purposes” differs from other definitions of Arizona residency. For example, a person who is an Arizona resident for voting or tax purposes may not be a resident for tuition purposes.
- Students that are classified as residents are required to verify citizenship, lawful status or eligible visa types. Non-U.S. citizens must possess a visa type that does not prohibit them from establishing a permanent home in Arizona. Students on F-1/J-1 visas are not eligible for residency.

How do I contact you?

University Registrar Services
Residency Classification
PO Box 870312
Tempe, AZ 85287-0312

Phone: 480-965-7712

Student Services Bldg, Rm 140
Monday – Friday, 8:00 a.m. – 5:00 p.m.

Email questions to: residency@asu.edu

Email documents to: residencydocs@asu.edu
Teacher Waiver: approved course list

Student's Name: ___________________________________________ ASU ID: ______________________________

Pursuant to ARS 15-1802, resident tuition will be assessed if “the person is an employee of a school district in this state and is under contract to teach on a full-time basis, or is employed as a full-time non-certified classroom aide, at a school within that school district, for purposes of this paragraph, the person is eligible for classification as an in-state student only for courses necessary to complete the requirements for certification by the state board of education to teach in a school district in this state. No member of the person’s family is eligible for classification as an in-state student if the person is eligible for classification as an in-state student pursuant to this paragraph.”

Semester: ___________________

<table>
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<tr>
<th>Course Prefix and Number</th>
<th>Course Title</th>
<th>Credits</th>
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**Total Credits**

By signing below, I hereby verify that the above student is required to complete the coursework listed above to complete the requirements for certification by the state board of education to teach in a school district in this state.

**Authorized Signature (Dean’s Designee):**

Date: ___________________ Signature: ________________________________________________

Print Name: ____________________________________________

Title: __________________________________________________

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