Steps to completing this SEVIS Transfer Request form:

1. Student should complete Section One.
2. The student’s current international student advisor at the institution he/she is now attending should complete Section Two.
3. Please mail the completed form to ASU Undergraduate Admissions or fax to 480.727.6453.

International Admissions
480.965.2688
students.asu.edu
/international-admission

International Student Office
480.965.7451
iso@asu.edu
www.asu.edu/iso

Arizona State University
Undergraduate Admissions
International Admissions
PO Box 870112
Tempe, AZ 85287-0112
Fax: 480.727.6453

Please complete this SEVIS Transfer Request form and submit it to your current international advisor at the school you are now attending. If you have any questions, please call Linda Celaya at ASU International Admissions. 480.965.0371

You must be enrolled full time at ASU no later than the late registration and drop/add deadline published in the ASU Academic Calendar (www.asu.edu/calendar/academic). You must report to ASU’s International Student Office before the first day of class.

Date: _____________________________ ASU ID Number: ______________________________

Last Name: _____________________________ First Name: _____________________________

The above individual has been admitted to Arizona State University. Please follow the SEVIS transfer-out procedure and select Arizona State University and ASU’s Tempe campus school code PHO214F00127000 from the SEVIS pull-down menu.

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SECTION ONE (to be completed by the student)

I hereby authorize the Designated School Official (DSO) to provide the information below to Arizona State University.

Student Signature: ____________________________________ Date: _____________________

Attention Student: If you are returning to your home country, please make arrangements with ASU International Admissions to receive your Transfer SEVIS I-20 before you leave the United States. You may contact Linda at linda.celaya@asu.edu.

SECTION TWO (to be completed by your international advisor at your current school)

SEVIS Release Date: ____________________ SEVIS ID Number: _________________________

(Current program end date or Optional Practical Training end date)

Please choose all that apply:
___ This student is in good standing and is/was enrolled in a full course of study.
___ This student is out of status, and a reinstatement is pending.
___ This student is out of status and must be reinstated.

DSO Name (print): ____________________________ Title: ______________________________

DSO Signature: _________________________________________ Date: ___________________

DSO E-mail: __________________________ DSO Telephone: ___________________________

School Name: ______________________________________________________________________

School Address: ____________________________________________________________________

International Admissions, Undergraduate Admissions
Arizona State University students.asu.edu/undergraduate-admission
March 2008
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