

Dependent Student



You qualify as a dependent student if:

- You can document that and your parent (or legal guardian) live permanently in Arizona, and
- You can document that your parent is entitled to claim you as a **dependent child** for federal and state tax purposes.

Step One: complete your electronic residency petition – start here: asu.edu/go/residency petition

Step Two: submit your supporting documentation *after* completing your petition.

Student's Name: _____

ASU ID: _____

When did you complete your residency petition? _____

Semester: _____

Required Documents

Provided Not Provided

Receipt for \$50 petition fee – payable in person at Student Account & Cashiering Services <i>The Residency Classification Office cannot accept or process fee payments.</i>	<input type="checkbox"/>	<input type="checkbox"/>
STUDENT: Arizona driver's license, learner's permit, or state ID	<input type="checkbox"/>	<input type="checkbox"/>
STUDENT: Arizona voter registration (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
STUDENT: Arizona vehicle registrations for all vehicles operated by student in Arizona	<input type="checkbox"/>	<input type="checkbox"/>
STUDENT: Birth certificate or documents confirming legal guardianship	<input type="checkbox"/>	<input type="checkbox"/>
STUDENT: Permanent Resident Card or eligible visa (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Arizona driver's license or state ID	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Arizona vehicle registrations for all vehicles operated by parent (or parents) in Arizona	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Arizona voter registration	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Proof of employment and Arizona withholdings, e.g. pay stub, or retirement	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Lease agreement or warranty deed	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: 12-months of complete bank statements documenting day-to-day transactions	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Moving bill for relocation to Arizona (if move occurred less than 2 years ago)	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Arizona tax return (form 140) for most recent tax year	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Federal tax return for most recent tax year (form 1040)	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Divorce decree (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Affidavit for Dependent Student Petition (see below)	<input type="checkbox"/>	<input type="checkbox"/>
PARENT: Permanent Resident Card or eligible visa (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>

Missing Documents – please provide an explanation for anything not provided

(attach a separate page if additional space is needed)

Submit your documentation and this form via residencydocs@asu.edu or in person at any University Registrar Services location.

Downtown Phoenix
 University Center
 411 N. Central, Suite 130
 Phoenix, AZ 85004-2142

Tempe
 Student Services Building
 Suite 140
 Tempe, AZ 85287

Polytechnic
 Administration Building
 5990 S. Sterling Mall
 Mesa, AZ 85212

West
 University Center Building
 Suite 120
 Phoenix, AZ 85069

What else do I need to know?

You will be asked to provide evidence that Arizona is you and your parent's "true, fixed and permanent home", i.e. that you live here and you are doing the legal and customary things that would be required or expected of an Arizona resident. This is an exception to the 12-month physical presence requirement and you would be eligible to be a resident for the first semester subsequent to your *parent* establishing domicile in Arizona.

- ABOR defines "parent" as "an individual's father or mother, or the legal guardian of an unemancipated individual provided there is no evidence indicating that the guardianship was created primarily for the purpose of conferring the classification of resident on the individual." The dependent exception would only apply to your parents, except in cases where the courts have appointed legal guardianship to another individual.
- Your parent has to be entitled to claim you as a **dependent child**, but doesn't have to claim you. The IRS has specific guidelines regarding who a parent can claim as a dependent child (these include, but are not limited to, age, support and student status).
- ABOR defines "domicile" as "an individual's true, fixed and permanent home and place of habitation; it is the place where the individual lives, intends to remain, and to which the individual intends to return when leaving without intending to establish a new domicile elsewhere." A person can only have one domicile and establishing domicile in Arizona requires the severance of ties to a former state of residence.
- If your parent's move to Arizona occurred within the last 12 months they will be asked to provide documents showing related moving expenses and bank statements showing day-to-day transactions in Arizona.
- Property ownership is not sufficient to show domicile, nor is there a requirement to own property to be a resident. It is not uncommon for a person to own in Arizona and yet maintain domicile elsewhere.
- All documentation is subject to review by the residency office and the evaluator will determine the weight given to each document. The Residency Office will be sole judge of the authenticity or truthfulness of any material or statements submitted and may do additional research regarding any supporting documents.
- Additional documentation may be requested by the residency office after an initial review of your petition by the Residency Office.
- The term "resident for tuition purposes" differs from other definitions of Arizona residency. For example, a person who is an Arizona resident for voting or tax purposes may not be a resident for tuition purposes.
- Students that are classified as residents are required to verify citizenship, lawful status or eligible visa types. Non-U.S. citizens must possess a visa type that does not prohibit them from establishing a permanent home in Arizona. Students on F-1/J-1 visas are not eligible for residency.

How do I contact you?

University Registrar Services

Residency Classification

PO Box 870312

Tempe, AZ 85287-0312

Phone: **480-965-7712**

Student Services Bldg, Rm 140

Monday – Friday, 8:00 a.m. – 5:00 p.m.

Email questions to: residency@asu.edu

Email documents to: residencydocs@asu.edu

Dependent Student: Parent Affidavit



Affidavit for Dependent Student Petition

- Form must be completed, signed and notarized by parent(s) claiming domicile in Arizona (use separate forms, if needed)
- Submit your petition before submitting this form: asu.edu/go/residencypetition

By completing and submitting this form, you attest that:

- Arizona is your true, fixed and permanent home and place of habitation (i.e. your domicile), and,
- You are entitled to claim the student listed below as a **dependent child** for federal and state tax purposes.

Student's Name: _____ ASU ID: _____

<p>Parent Name: _____</p> <p>Address: _____</p> <p>City, State, Zip: _____</p> <p>Relationship to student: <input type="checkbox"/>Mother <input type="checkbox"/>Father <input type="checkbox"/>Other: _____</p> <p>When did you establish domicile in Arizona? _____</p> <p>Where did you live previously? _____</p> <p>Did you file an Arizona state tax return with your most recent federal tax return? <input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p><i>If yes, how did you file?</i> <input type="checkbox"/>Resident <input type="checkbox"/>Part-year resident <input type="checkbox"/>Nonresident</p> <p><i>If no, do you expect to file an Arizona return for this year?</i> <input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>I declare Arizona to be my "true, fixed and permanent home and place of habitation" and that any domicile elsewhere has been abandoned for all intents and purposes. All statements and evidence presented herein are true, accurate and complete. I understand that if I provide false information, make a material misrepresentation or omission in connection with this petition for change of residency, or make any effort to fraudulently obtain Arizona residency for tuition purposes for the above named student, it will jeopardize the student's case for residency and subject him/her to disciplinary action such as: dismissal from the University, repayment of tuition fraudulently waived, repayment of financial aid fraudulently obtained, and may result in civil and criminal liability. I hereby grant permission for ASU representatives to verify any supporting evidence submitted with this petition.</p> <p>_____ Signature (Sign in the presence of a Notary) Date</p>	<p>Parent Name: _____</p> <p>Address: _____</p> <p>City, State, Zip: _____</p> <p>Relationship to student: <input type="checkbox"/>Mother <input type="checkbox"/>Father <input type="checkbox"/>Other: _____</p> <p>When did you establish domicile in Arizona? _____</p> <p>Where did you live previously? _____</p> <p>Did you file an Arizona state tax return with your most recent federal tax return? <input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p><i>If yes, how did you file?</i> <input type="checkbox"/>Resident <input type="checkbox"/>Part-year resident <input type="checkbox"/>Nonresident</p> <p><i>If no, do you expect to file an Arizona return for this year?</i> <input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>I declare Arizona to be my "true, fixed and permanent home and place of habitation" and that any domicile elsewhere has been abandoned for all intents and purposes. All statements and evidence presented herein are true, accurate and complete. I understand that if I provide false information, make a material misrepresentation or omission in connection with this petition for change of residency, or make any effort to fraudulently obtain Arizona residency for tuition purposes for the above named student, it will jeopardize the student's case for residency and subject him/her to disciplinary action such as: dismissal from the University, repayment of tuition fraudulently waived, repayment of financial aid fraudulently obtained, and may result in civil and criminal liability. I hereby grant permission for ASU representatives to verify any supporting evidence submitted with this petition.</p> <p>_____ Signature (Sign in the presence of a Notary) Date</p>
<p>Subscribed and sworn to before me this _____ day of _____, 20____</p> <p>State of _____ County of _____</p> <p>Notary Signature _____</p> <p>Commission Expires _____</p> <p style="text-align: center;">(Notary Seal)</p>	<p>Subscribed and sworn to before me this _____ day of _____, 20____</p> <p>State of _____ County of _____</p> <p>Notary Signature _____</p> <p>Commission Expires _____</p> <p style="text-align: center;">(Notary Seal)</p>

Signed affidavits can be emailed to residencydocs@asu.edu or submitted to any University Registrar Services location.

Downtown Phoenix
University Center
411 N. Central, Suite 130
Phoenix, AZ 85004-2142

Tempe
Student Services Building, Suite 140
Tempe, AZ 85287

Polytechnic
Administration Building
5990 S. Sterling Mall
Mesa, AZ 85212

West
University Center Building, Suite 120
Phoenix, AZ 85069