

**ELECTRONIC BILLING EXEMPTION APPEAL**

Arizona State University  
 Student Accounts  
 Student Services Rm. 230  
 PO Box 870303  
 Tempe, AZ 85287-0303  
 Telephone: 480-965-6341  
 Fax: 480-965-4587

**DIRECTIONS**

To be considered for an exemption from electronic billing, which is mandatory for all university students, you must complete all sections of this form. If approved, you will receive paper billing statements.

In Section B, briefly describe your reason for submitting this request to be exempt from electronic billing. If your circumstances are similar to the following examples, you may be eligible for an exemption:

- **Disability** (of either the student or a family member who is responsible for the billing)
- **Lack of Internet access**

Please be sure to sign Section C before you mail, fax, or bring the form and any supporting documentation to the Student Accounts office at the address in the upper right corner.

**To fill in the form, select the field and type. Print the completed form to add the required signature(s).**

SECTION A. Student information		
Name (last, first, middle initial)	Student ID number	Phone number (include area code)
Current address (street address, apartment number of P.O. Box, City, State, Zip Code)		University e-mail address @asu.edu
SECTION B. Reason for exemption		
Please state your reason for requesting an electronic billing exemption. You may continue on page 2 if necessary.		
SECTION C. Certification		
You must sign this form certifying that the information you provided is true.		
Signature		Date

for office use only

action taken <input type="checkbox"/> approved <input type="checkbox"/> denied	if approved, student group added? <input type="checkbox"/> yes <input type="checkbox"/> no	date reviewed	comments
Student Accounts signature			

**SECTION B. Reason for exemption**

Continued from page 1.